



State of Hawaii, Department of Health, Clean Water Branch

CWB-NOI Form C

Notice of Intent for HAR, Chapter 11-55, Appendix C - NPDES General Permit Coverage Authorizing Discharges of Storm Water Associated With Construction Activities (as defined in 40 CFR §§122.26(b)(14)(x) and 122.26(b)(15)(i))

Before completing this form, read the General Guidelines for CWB-NOI Forms and Guidelines for CWB-NOI Form C. Alteration of the text in this form may delay the processing of this submittal.

1. Owner Information (see Guidelines for CWB-NOI Form C - Note 1)

Legal Name: _____

Mailing Address: _____

City, State and Zip Code+4: _____

Street Address: _____

City, State and Zip Code+4: _____

Contact Person & Title: _____

Phone No.: () _____ Fax No.: () _____

2. Owner Type (see Guidelines for CWB-NOI Form C - Note 2)

City ☐ County ☐ State ☐ Federal ☐ Private ☐ Other ☐

If "Other" is checked, specify the type below:

3. General Contractor Information (see Guidelines for CWB-NOI Form C - Note 3)

Legal Name: _____

Mailing Address: _____

City, State and Zip Code+4: _____

Street Address: _____

City, State and Zip Code+4: _____

Contact Person & Title: _____

Phone No.: () _____ Fax No.: () _____

☐

The general contractor information will be submitted 30 days before the start of construction activities.

4. Project Information (see Guidelines for CWB-NOI Form C - Note 4)

Legal Name: _____

Mailing Address: _____

City, State and Zip Code+4: _____

Street Address: _____

City, State and Zip Code+4: _____

Contact Person & Title: _____

Phone No.: () _____ Fax No.: () _____

Island: _____

| Tax Map Key No(s). | | | |
|--------------------|---------|------|-----------|
| Zone | Section | Plat | Parcel(s) |
| | | | |
| | | | |

5. Receiving State Water(s) Information (see Guidelines for CWB-NOI Form C - Note 5)

a. Receiving State Water Name: _____

Discharge Point Coordinates into the Receiving State Water:

Latitude: ° ' " N Longitude: ° ' " W

Classification: (check the appropriate space(s))

Inland: Class 1 ☐ Class 2 ☐ and Estuary ☐

Marine: Class AA ☐ Class A ☐ and Embayment ☐

b. Are there additional discharge points into receiving State waters?

No ☐ Yes ☐ If yes, provide the information requested in Item 5.a. on a separate sheet.

c. Does the discharge initially enter a separate storm water drainage system?

No ☐ Yes ☐ If yes, provide the following information. Attach a separate sheet with the requested information if there is more than one (1) discharge point into the separate storm water drainage system.

i. Drainage System Owner's name: _____

ii. Discharge Point Coordinates into the Drainage System:

Latitude: ° ' " N Longitude: ° ' " W

- iii. A copy of the permit, license, or equivalent written approval granted by the owner(s) of the drainage system(s) allowing the subject discharge to enter their drainage system(s) is attached.

Yes ☐ No ☐ , an explanation is attached.

6. Quantity of Storm Water Discharge (see Guidelines for CWB-NOI Form C - Note 6)

_____ (cfs/gpd)

7. Non-Storm Water Information (see Guidelines for CWB-NOI Form C - Note 7)

a. Source(s) of the non-storm water: _____

b. Does the non-storm water discharge into receiving State water(s)?

☐ Yes If yes, the construction activity may be subject to individual NPDES permit requirements. Contact the CWB for details.

☐ No If no, complete 7.c.

c. Non-storm water handling method:

8. Location Map (see Guidelines for CWB-NOI Form C - Note 8)

A topographic map or maps of the area which clearly show the following is/are attached:

Yes ☐ No ☐

a. Legal boundaries of the project site,

b. Location and identification number of each of the project site's existing and/or proposed outfalls or discharge points, and

c. Receiving State water(s) and receiving storm water drainage system(s), if applicable, identified and labeled.

9. Flow Chart (see Guidelines for CWB-NOI Form C - Note 9)

A flow chart or line drawing showing the general route taken by storm water through the project site is attached.

Yes ☐ No ☐

10. Existing or Pending Permits, Licenses, or Approvals (see Guidelines for CWB-NOI Form C - Note 10)

Provide the status and corresponding file numbers on any existing or pending environmental permits.

- a. Other NPDES Permit or NGPC File No.: _____
- b. DA Permit: _____
- c. Section 401 WQC: _____
- d. RCRA Permit (Hazardous Wastes): _____
- e. Facility on SARA 313 List (identify SARA 313 chemicals on site):

- f. Other (Specify): _____

11. NGPC Renewal (see Guidelines for CWB-NOI Form C - Note 11)

Is this an application for NGPC renewal?

No ☐ Yes ☐ If yes, provide the assigned File No.: _____

12. Automatic Coverage Under General Permit (see Guidelines for CWB-NOI Form C - Note 12)

- a. ☐ I elect to claim automatic coverage per HAR, Section 11-55-34.09(f).
- b. ☐ I elect to waive automatic coverage per HAR, Section 11-55-34.09(g).

13. Construction Site Characterization (see Guidelines for CWB-NOI Form C - Note 13)

- a. Describe the scope of the construction activity, including a proposed timetable for major activities with the date when the contractor will begin the site disturbance

- b. Describe the history of the land use

- c. Describe the pollution source(s) in the history and corrective measures

14. Construction Site Area (see Guidelines for CWB-NOI Form C - Note 14)

- a. Total area of the site: _____ acres
- b. Total disturbance area (i.e. clearing, excavating, grading, grubbing, storage, staging, etc.):
_____ acres
- c. Impervious area of the site after construction is completed: _____ acres

15. Construction Best Management Practices (BMPs) Plan (see Guidelines for CWB-NOI Form C - Note 15)

- a. Project Site Map (see Guidelines for CWB-NOI Form C - Note 15.a.)

- i. Will construction be done in phases?

No ☐

Yes ☐

If yes, a phasing map identifying each phase of the multi-phase construction project and the boundaries of each phase is attached:

Yes ☐

No ☐

- ii. A facility site map(s) which shows the following information is attached:

Yes ☐

No ☐

- (1) Approximate slopes anticipated after major grading activities;
- (2) Areas of soil disturbance;
- (3) Drainage patterns;
- (4) The location(s) of impervious structures (including buildings, roads, parking lots, etc.) after construction is completed;
- (5) Wetlands and other State water(s);
- (6) The boundaries of 100-year flood plans, if determined;
- (7) Areas used for the storage of soils or wastes;
- (8) The location(s) where stabilization practices are expected to occur;
- (9) The location(s) and descriptions of all structural controls including those that will be used to divert the offsite storm water from flowing into the construction site and;
- (10) The areas where vegetative practices are to be implemented.

Note: Items (1) through (6) shall be submitted with the NOI. If Items (7) through (10) are not available at the time of NOI submittal, the information may be submitted at least 30 days before the start of construction activities.

iii. Indicate which items are not applicable (use item numbers above):

iv. Indicate which items will be submitted 30 days before the start of construction activities (use item numbers above):

b. The construction BMPs plan is attached on separate sheets with reference to Item 15.b.

Yes ☐ No ☐

The construction BMPs plan shall provide information requested in the Guidelines for CWB-NOI Form C - Note 15.b. by describing methods to minimize erosion of soil and discharge of other pollutants into State waters and, after completion of the construction activity, removal procedures for the construction site BMPs.

i. Construction Activity - Describe the nature of the construction activity.

- (1) What is to be constructed and the construction sequence?
- (2) If the project is a multi-phase construction project, include a list of each phase.
- (3) What type of materials and heavy equipment will be used for the construction activity?

ii. Quality of Discharge - Describe the nature of the fill material to be used and existing data describing the soil or the quality of any discharge from the project site.

iii. Potential Pollutant(s) - Identify all the potential pollutant(s) that will be generated by the proposed construction activities and the proposed control measures or treatment, as applicable. These pollutants may include, but are not limited to:

- (1) Construction debris, removed vegetation;
- (2) Discharges associated with the operation and maintenance of the equipment, such as oil, fuel and hydraulic fluid leakage;
- (3) Soil erosion from the disturbed areas and stockpile areas;
- (4) Any non-storm water discharges, that are not described under item 7;
- (5) Location(s) of oil, fuel or any hazardous material storage site(s) and containment structure(s); and
- (6) Other.

iv. Controls for Land Disturbances - The owner and/or general contractor shall comply with all conditions as stated in HAR, Chapter 11-55, Appendix C, under Special Conditions for Land Disturbances. The Department suggests including the language described in

Note 15.b.iv. of the Guidelines for CWB-NOI Form C in the BMPs plan. It may be amended to be site-specific (i.e., type of cover to be used).

- v. Erosion and Sediment Control Requirements - If applicable, submit the county-approved erosion and sediment control plan as appropriate for the activity and a schedule for implementing each control with the NOI or 30 days before the start of construction activities.
- vi. Construction Schedule - Attach the proposed construction schedule which shall include, at a minimum:
 - (1) The date when the general contractor will begin and end the site disturbance;
 - (2) Dates when erosion control measures will be implemented and removed; and
 - (3) The dates when major construction activities begin and end.

- c. ☐ The Site-Specific Construction BMPs Plan is submitted as an attachment to the CWB-NOI Form C.
- ☐ The Site-Specific Construction BMPs Plan will be submitted 30 days before the start of construction activities.

16. Post-Construction Pollutant Control Measures (see Guidelines for CWB-NOI Form C - Note 16)

The description of measures that will minimize the discharge of pollutants via storm water discharge after construction operations have been completed are attached on a separate sheet with reference to Item 16.

Yes ☐ No ☐

17. Additional Information (see Guidelines for CWB-NOI Form C - Note 17)

18. Authorization of Representative (see Guidelines for CWB-NOI Form C - Note 18)

Alteration of this item will result in the invalidation of the authorization statement(s).

- a. This statement authorizes the named individual or any individual occupying the named position of the company/organization listed below to act as our representative to process the required CWB-NOI Form for coverage under the NPDES general permit to discharge to State waters from the subject facility. The Owner hereby agrees to comply with and be responsible for all NGPC conditions.

Company/Organization Name: _____

Mailing Address: _____

City, State and Zip Code+4: _____

Street Address: _____

City, State and Zip Code+4: _____

Authorized Contact Person & Title: _____

Phone No.: () _____ Fax No.: () _____

- b. This statement authorizes the named individual or any individual occupying the named position of the company/organization listed below to act as our representative to process the required CWB-NOI Form for coverage under the NPDES general permit to discharge to State waters from the subject facility. Our representative is further authorized to fulfill all conditions of the NGPC. The Owner hereby agrees to comply with and be responsible for all NGPC conditions.

Company/Organization Name: _____

Mailing Address: _____

City, State and Zip Code+4: _____

Street Address: _____

City, State and Zip Code+4: _____

Authorized Contact Person & Title: _____

Phone No.: () _____ Fax No.: () _____

- c. This statement authorizes the named individual or any individual occupying the named position of the company/organization listed below to act as our representative to fulfill all conditions of the NGPC for the subject facility. The Owner hereby agrees to comply with and be responsible for all NGPC Conditions.

Company/Organization Name: _____

Mailing Address: _____

City, State and Zip Code+4: _____

Street Address: _____

City, State and Zip Code+4: _____

Authorized Contact Person & Title: _____

Phone No.: () _____ Fax No.: () _____

- d. ☐ A separate statement is attached.

19. Certification (see Guidelines for CWB-NOI Form C - Note 19)

Alteration of this item will result in the invalidation of this CWB-NOI Form submittal. **The person certifying this CWB-NOI Form must meet one of the following descriptions and be employed by the owner listed in Item 1.**

- ☐ I certify that for a municipal agency, I am a principal executive officer or ranking elected official.
- ☐ I certify that for a state agency, I am a principal executive officer or ranking elected official.
- ☐ I certify that for a non-federal public agency, I am a principal executive officer or ranking elected official.
- ☐ I certify that for a federal agency, I am the chief executive officer of the agency, or I am the senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.
- ☐ I certify that I am a general partner for a partnership.
- ☐ I certify that I am the proprietor for a sole proprietorship.
- ☐ I certify that for a corporation, I am the President, Vice President, Secretary, or Treasurer of the corporation and in charge of a principal business function, or I perform similar policy or decision-making functions for the corporation.
- ☐ I certify that for a corporation, I am the Manager of one or more manufacturing, production, or operating facilities and am authorized to make management decisions which govern the operation of the regulated facility or facilities including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations. I can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements and authority to sign documents has been assigned or delegated to me in accordance with corporate procedures.
- ☐ I certify that for a trust, I am a trustee.
- ☐ I certify that for a limited liability company (LLC), I am the Manager or a Member authorized to make management decisions for the LLC and am in charge of a principal business function, or I perform similar policy or decision-making functions for the LLC.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____ Date: _____

Printed Name & Title: _____

Company/Organization Name: _____

Phone No.: () _____ Fax No.: () _____

| CWB-NOI Form C Checklist | | | |
|---|---|--------------------|----|
| If any item (except for Item 17) is listed as "no," attach a sheet with the reason for its exclusion from the CWB-NOI Form C submittal. | | | |
| Item Number | Description | Is info. provided? | |
| | | yes | no |
| 1. | Owner Information | | |
| 2. | Owner Type | | |
| 3. | General Contractor Information | | |
| 4. | Project Information | | |
| 5. | Receiving State Water(s) Information | | |
| 6. | Quantity of Storm Water Discharge | | |
| 7. | Non-Storm Water Information | | |
| 8. | Location Map is attached | | |
| 9. | Flow Chart is attached | | |
| 10. | Existing or Pending Permits, Licenses, or Approvals | | |
| 11. | NGPC Renewal | | |
| 12. | Automatic Coverage Under General Permit | | |
| 13. | Construction Site Characterization | | |
| 14. | Construction Site Area | | |
| 15. | Construction BMPs Plan | | |
| | a. Project Site Map(s) | | |
| | b. Construction Activity | | |
| | c. Quality of Discharge | | |
| | d. Potential Pollutant(s) and Control Measures | | |
| | e. Controls for Land Disturbances | | |
| | f. Erosion and Sediment Control Requirements (i.e., county-approved erosion control plan) | | |
| | g. Proposed Construction Schedule is attached | | |
| 16. | Post-Construction Erosion Control Measures is attached | | |
| 17. | Additional Information | | |
| 18. | Authorization of Representatives | | |
| 19. | Certification | | |

| CWB-NOI Form C Checklist | | | |
|---|---|--------------------|----|
| If any item (except for Item 17) is listed as "no," attach a sheet with the reason for its exclusion from the CWB-NOI Form C submittal. | | | |
| Item Number | Description | Is info. provided? | |
| | | yes | no |
| 20. | Filing Fee (\$500.00) is attached | | |
| 21. | Number of copies with supporting documents submitted | | |
| | a. One (1) copy for projects on Oahu with owner's original signature | | |
| | b. Two (2) copies for projects on islands other than Oahu (one with owner's original signature) | | |
| 22. | Submit one (1) copy to the Department of Land and Natural Resources, State Historic Preservation Division (see General Guidelines for NOI Forms - Note VII.E) | | |
| 23. | Submit a list of all supporting documents (see General Guidelines for NOI Forms - Note X) | | |